

### **3192 Resource Center Supervision Policy**

Approved: June 22, 2017

Ratified: June 21, 2018, **June 26, 2019, February 28, 2024**

The Board of Directors of Altus Schools Southern California hereby adopts this Resource Center Supervision Policy to apply to Audeo Charter School II, Audeo Charter School III, Audeo Valley Charter School, Mirus Secondary School, Altus Schools East County and Altus Schools South Bay, all hereafter collectively referred to as “Charter School.”

The purpose of the Resource Center Supervision Policy is to ensure the safety and supervision of all students while at the resource centers between the hours of 7:00 a.m. and 7:00 p.m. on regularly scheduled school days, Monday through Friday.

All staff will be responsible for the supervision of students at all times while inside the school’s resource centers. A designated supervisor(s) will always be present at each resource center while the resource center is serving students.

All school staff is trained in:

- School Supervision
- First Aid
- Health Emergencies
- Bullying: Recognition & Response
- Child Protective Services
- Blood Borne Pathogens
- Mental Health
- Sexual Misconduct

The school shall not be responsible for the supervision of students outside of a resource center.

All staff will refer injuries to a School Administrator or designee.

Campus incidents will be recorded on a School Incident/Accident Report Form and will be followed up by staff where appropriate.

The Resource Center Supervision Policy will be reviewed annually by the school administration team and ratified by school’s Board of Directors.