



English Learner Advisory Committee

Meeting Minutes

April 25th, 2024

1.0 Opening/Role Call

Meeting called to order at 2:00pm. The meeting was held in person with the opportunity to be present on Zoom.

Parents/ Guardians, Staff, Students present:

Ana Maria Rojas (Equity and Inclusion Administrator); Amanda Mendoza (Teacher); Alejandra Guerra (Teacher); Amy Butler (Homeless and Foster Youth Liaison); Ana Diaz (EL Parent); David Saldana (ELAD Co-Chair/Teacher); Katie Pitman (ELAD Co-Chair/Teacher); Rosendo Molina (Teacher); Vi Sharpless (Teacher); Jacqueline Martinez (Teacher); Maria Salazar (EL Parent); Jay Garrity (Administrator of Instructional Services); Jeanette Perez (Teacher); Alex Carrillo (Learning Lead); Sharnita Moore (School Coordinator); Moises Segura (EL Student); Joaquin Hinojosa (EL Student); Jacqueline Eskue (Teacher); Alejandro Villarreal (EL Student); Lori Anderson (Learning Lead); Maria Guido (EL Parent); Apolonia Alvarado (EL Parent); Fuad Alwishah (EL Parent); Ana Torres (EL Student); Angel Torres (EL Student); Lizabela Ortiz (EL Parent); Maria Mendiola (EL Parent); David Mendiola (EL Student); Jose Mendiola (EL Student); Leticia Arias (EL Parent); Maria Torres (EL Parent); Ariana Guzman Arias (EL Student); Alexander Thompson (EL Student); Karen Catano (EL Parent); CJ Pangunsan (Non-EL Student); Paulina Robles (EL Student); Marisol Camacho (EL Parent).

2.0 New Business

Meeting facilitator, Ana Maria Rojas reviewed how to access translated meeting subtitles for those who were attending virtually. Mrs. Rojas requested that everyone sign in with their name, and note if they were the parent/guardian of an EL, and EL student, or staff member. Meeting facilitator reviewed meeting agenda, and discussed purpose of ELAC which is to discuss program and services for our EL learners. Ms. Rojas discussed the legal responsibilities of ELAC, and shared that the meeting today would require a needs assessment.

2.1 Needs Assessment

Ms. Rojas asked the meeting attendees what the most impactful services that our school provides to support EL learner's development and academic progress. Ms. Rojas shared some such as, customized English Language Development (ELD) classes, Achieve3000 which is used to support reading development, small group tutoring, one on one tutoring, BrainPOP ELL, the monitoring of ELs, ELD progress report cards, and the use of Chromebooks. Attendees shared that the most impactful services were individual tutoring, Achieve3000, and Chromebooks.



Ms. Rojas proceeded to complete a data review. The Summative ELPAC participation was discussed; all schools need to assess, and as of April 18th, all of schools except for 1 are above 95% participation (7/8 are meeting the 95%). ELPI Indicator was reviewed for all schools and data was compared to County DASS Rank. Data is showing that most of our schools exceed how EL learners are moving up compared to the state and the county. Ms. Rojas asked the attendees for input about thoughts or ideas regarding the data about the ELPI data; no concerns or input were expressed.

Ms. Rojas proceeded to review the ELA and MATH California School Dashboard data from the 2023 school year. The data is only applicable to students in grade 3-8 and 11 who complete the Smarter Balanced Assessments. Ms. Rojas shared that the data shows that EL students are struggling in math, as compared to ELA. English Language Learners are farther away from grade level. It was noted that this is an area of concern and Ms. Rojas asked the attendees what we can do to help improve measures and performance.

Ms. Rojas reviewed the EL reclassification data. The data demonstrated that schools have grown year after year in reclassification. For the 23-24 school year, 54 students were reclassified to date. Mrs. Rojas noted that the reclassification process is working and using the data platform ELLevation has helped support the ease of reclassification. Cumulative percent participation for EL's was reviewed, as well as the cumulative percent credits earned. Ms. Rojas also reviewed the projected chronic absenteeism rate for 6th-8th students. Ms. Rojas asked the attendees what the areas of concern are and what are the most significant challenges that EL learners experience that impact their ability to achieve academically. Parents noted in the chat that there are struggles with motivation, as well as struggles with reading and writing needs.

Ms. Rojas asked the attendees what we can do to improve services and supports to increase EL academic progress and language proficiency, and in the chat the attendees noted the following: setting high expectations, more small group instruction, minimizing distractions. Ms. Rojas shared the link to the ELAC Survey where attendees can share their recommendations.

2.2 Title III Expenditure Plan

Ms. Rojas reviewed the Title III Expenditure Plan, which helps ensure that English Learners attain English language proficiency and meet state academic standards. Ms. Rojas noted that our schools receive \$1,000 to \$26,000 for Title III (depending on the school's number of ELs). Programs that were noted were Achieve3000, Elevation, BrainPOP, Raz-Plus (K-5th grade), and EL support staff. Ms. Rojas asked if there were questions or objections regarding the spending plan. No questions or objections were noted. Ms. Rojas provided the link for parents to fill out and share their input.

2.3 Teacher/Teacher Aid Requirements Compliance

Ms. Rojas went over the teacher and teacher aid requirements. She stated that all teachers and teacher's aids hold the appropriate credentials to teach EL students.



2.4 Parent notifications

Ms. Rojas discussed that there are required letters that are sent to EL parents and the templates are provided by the California Department of Education. There are also Initial Parent Notification letters that also get sent to inform parents that their child has been identified as an EL or initially fluent English proficient. Ms. Rojas demonstrated what the template/letters look like, and what parents should expect on the letter. Attendees had no input regarding the letters.

3.0 Upcoming Events/Announcements

Ms. Rojas shared the following events. The ELPAC testing window closes on May 31st, and the CAASPP testing window, for grades 3-8, and 11, closes on May 31st as well. Ms. Rojas also shared information regarding earning college credits for free, and for parents to ask their child's teacher for more information. Lastly, Ms. Rojas shared information regarding the LCAP for the 24-25 year. Parents and students can provide input directly to Mr. Jay Garrity via email.

4.0 Public Comment

Ana Maria Rojas provided an opportunity for public comment. No members had input during public comment period.

5.0 Adjournment

Meeting adjourned at 2:51 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ana Maria Rojas', is written in a cursive style.

Ana Maria Rojas
Equity and Inclusion Administrator